

Our values:

Leading: We advocate for equity and influence for positive change.

Linking: We collaborate with purpose and support each other's wellbeing.

Learning: We learn together to build our individual and collective capability.



Roles and Responsibilities

QASEL Subcommittee

A subcommittee is appointed by the Executive/Management Committee to support the conduct of the Association's operations and in response to current matters. Subcommittee members are current Ordinary, Aspirant, Life members of the Association. A sub-committee is assigned to focus on a particular task or area.

From the Constitution:

28. Appointment of subcommittees

28.1 The Executive/Management Committee may appoint a subcommittee consisting of members of the Association considered appropriate by the Executive/Management Committee to help with the conduct of the Association's operations and in response to current and timely matters.

28.2 A member of the subcommittee who is not a member of the Executive/Management Committee is not entitled to vote at an Executive/Management Committee meeting.

28.3 A subcommittee may elect a chairperson of its meetings.

28.4 If a chairperson is not elected, or if the chairperson is not present within 10 minutes after the time fixed for a meeting, the members present may choose one (1) of their number to be chairperson of the meeting.

28.5 A subcommittee may meet and adjourn as it considers appropriate.

28.6 A question arising at a subcommittee meeting is to be decided by a majority vote of the members present at the meeting and, if the votes are equal, the question is decided in the negative.

Responsibilities:

Leading

- Provide knowledge and expertise in the identified area of focus e.g., ECDPs
- Contribute to, support and develop relevant position papers and or procedures relevant to area of focus and in response to the operations of the Association and current matters
- Ideally be representative of members across all educational regions
- Report in a timely manner to the Executive/Management Committee regarding progress, proposals, recommendations and to ratify any decisions

Linking

- Establish connections and collaborate with colleagues, members, relevant departmental persons, and committees and persons and organisations external to the Department to support the subcommittee's terms of reference and focus
- Consult collaboratively with the president and Executive/Management Committee to implement terms of reference and responsibilities of the subcommittee

Learning

- Promote capability development opportunities that are responsive to the needs of members and the subcommittee's area of focus if appropriate
- Provide currency of knowledge and practice in subcommittee's area of focus

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Resource Provisions:

A Subcommittee Member will be provided with the following:

- access to QASEL Constitution, strategic documents and position papers
- access to QASEL's website
- terms of reference and support from Executive/Management Committee in carrying out duties
- subcommittee action plan template
- role and responsibilities statement

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